Students must request exemption from Art Humanities by petition during their FIRST semester at Columbia only.

**Deadlines:** November 1st for fall matriculates; March 1st for spring matriculates

Courses of the following nature are generally NOT approved:
- "survey" type lecture
- does not cover History of Western Art from Antiquity to the 20th century
- AP courses

*Note that courses may be denied on bases other than the above.*

Please complete this form and attach the following:
1) an academic rationale (500-1,000 words) requesting exemption based on a comparable course taken at another college or university.
2) a transcript showing the course to be substituted and the grade of B or higher
3) a comprehensive course syllabus (from the semester and year the course was taken)
4) graded papers whenever possible
5) submit exemption request to the Center for the Core Curriculum, 202 Hamilton Hall

The Chair of Art Humanities will review this request and, if necessary, schedule an interview with you. The student and the appropriate academic advisor will be informed of the Chair’s decision, usually within three weeks of the receipt of the completed exemption request.

Name: ________________________________ Date: ________________

Exp. Graduation: ______________________ Academic Advisor: ________________

School: □ CC □ SEAS □ GS Term of Matriculation: Fall___Spring___Year______

Email: ____________________________@columbia.edu

Course Title: ____________________________________________ Course Credit: ____________

Semester & Year Taken: ______________________ Grade Received: ____________

School where course taken: ________________________________

DO NOT WRITE BELOW THIS LINE

THE CHAIR OF ART HUMANITIES HAS:

_______ APPROVED

_______ NOT APPROVED YOUR REQUEST.

REASONS:

Chair’s Signature: ____________________________ Date: ________________